**Transfer Protocol Discussion**

1. Presented goal:

2. Clarifying Questions

1. Assessment of meeting criteria
2. Recommendations for goal revision

**Transfer Protocol**

1. Person in group reads their transfer goal.
2. Group has 2 minutes to ask clarifying questions - These questions are not meant to lead the group to the thinking of the person asking the question. Questions should have brief, factual answers.
3. Group has 5 minutes to ask probing questions – These questions should be worded so that they help the group presenting clarify and expand their thinking about the transfer goal. The goal of this is to have the presenters do some analysis of what they presented.
4. The questioning group has 5 minutes to discuss the prompt without the input of the presenting group - Generally, this begins with warm feedback including “These are the strengths I saw” etc., then moves to questioning such as “What is missing” “What else needs to be taken into consideration?” The group presenting is not allowed to speak during this time and takes notes.
5. The group presenting responds to what they heard and quite possibly a whole group discussion takes place.